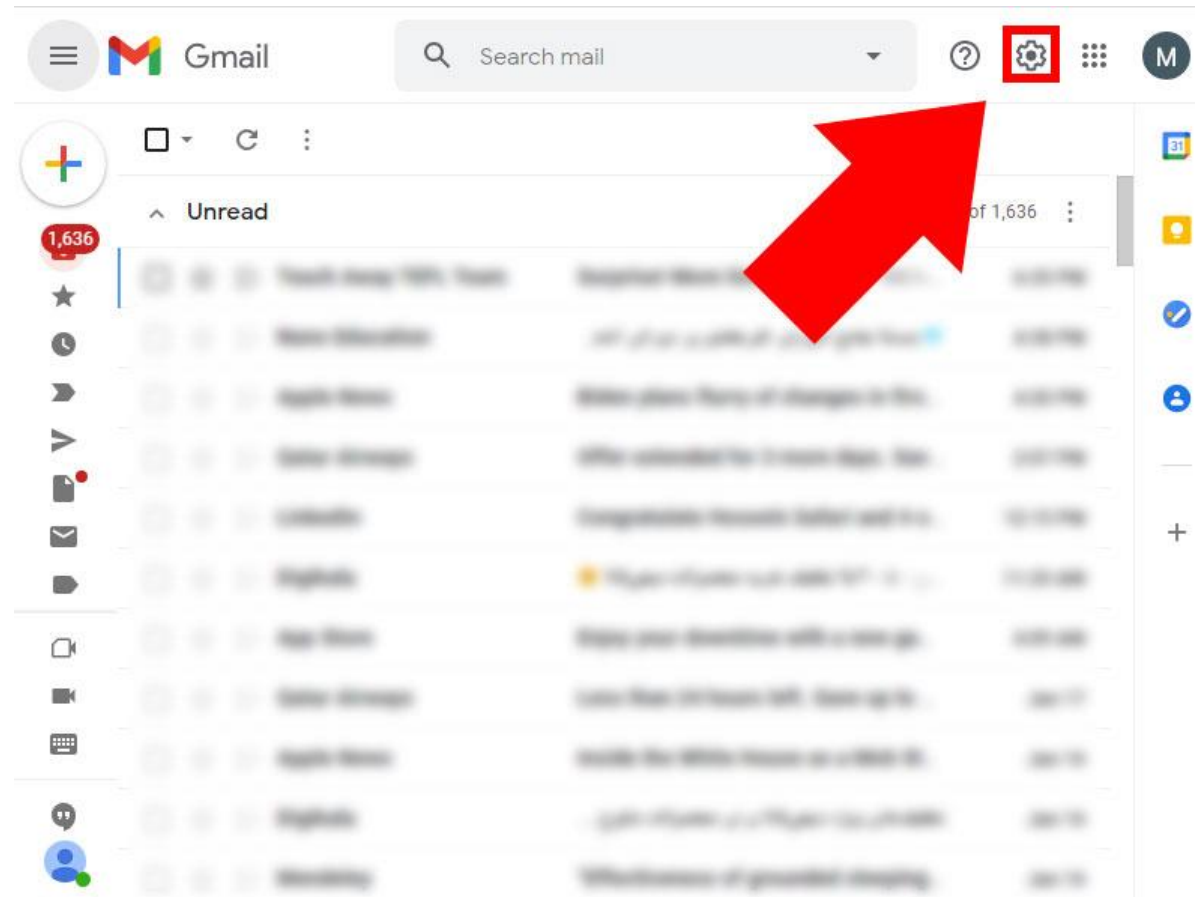


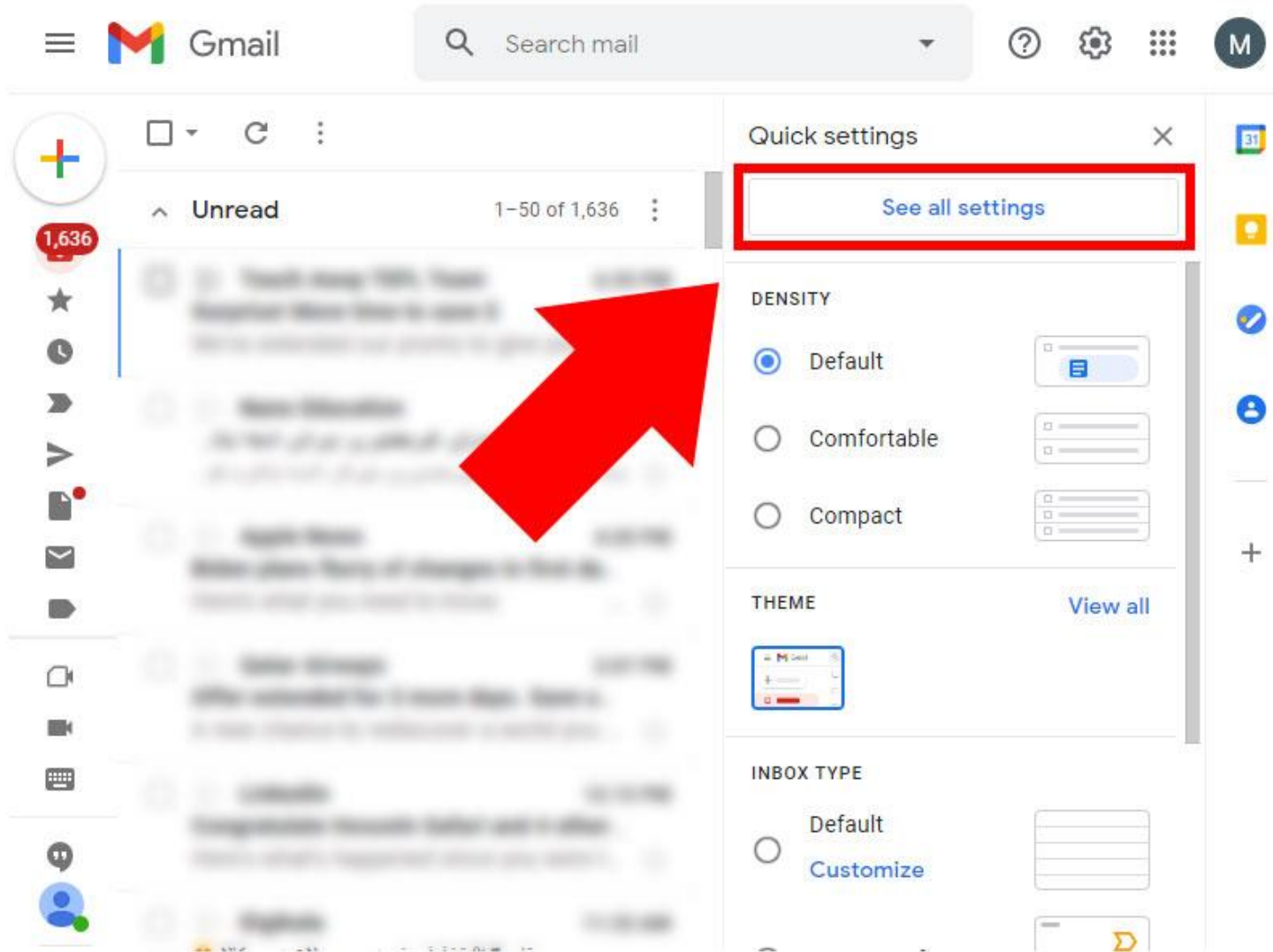
## راهنمای اتصال ایمیل دانشگاهی به حساب کاربری Gmail

### ۱. ارسال ایمیل دانشگاهی از طریق حساب Gmail

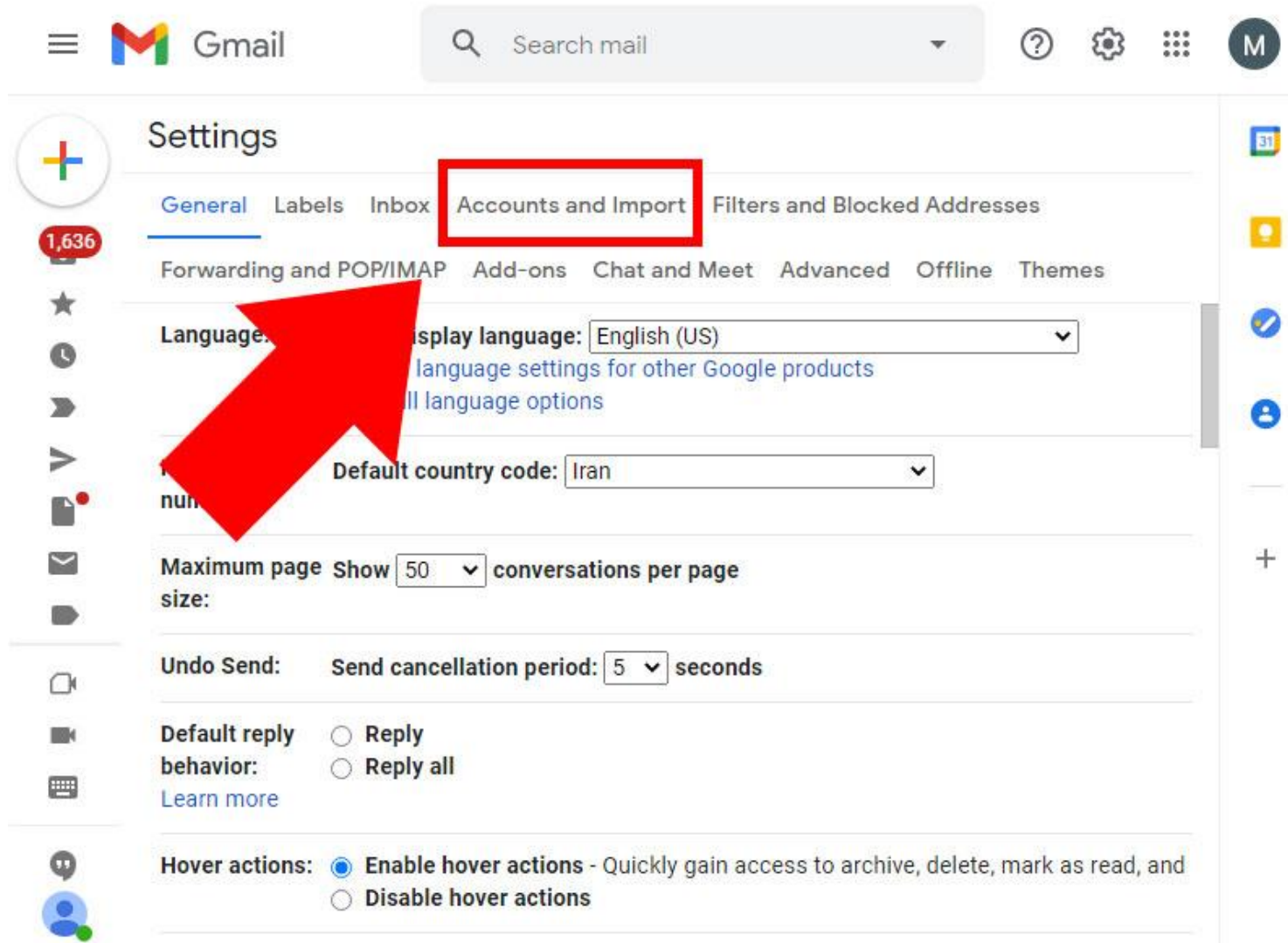
۱.۱. برای فعال سازی امکان ارسال ایمیل دانشگاهی از طریق حساب Gmail ابتدا وارد حساب کاربری Gmail خود شوید و روی قسمت Setting کلیک کنید.



سپس روی قسمت See all settings کلیک کنید. ۱.۲



در این مرحله وارد سربرگ Accounts and Import شوید. ۱.۳




The screenshot shows the Gmail Settings interface. At the top, there is a search bar and navigation icons. The 'Settings' page is open, with the 'Accounts and Import' tab highlighted in a red box. A large red arrow points to the 'Display language' dropdown menu, which is currently set to 'English (US)'. Below this, the 'Default country code' is set to 'Iran'. Other visible settings include 'Maximum page size' (50 conversations per page), 'Undo Send' (5 seconds), 'Default reply behavior' (Reply selected), and 'Hover actions' (Enable hover actions selected).

Settings


General Labels Inbox **Accounts and Import** Filters and Blocked Addresses


Forwarding and POP/IMAP Add-ons Chat and Meet Advanced Offline Themes


Language: Display language: English (US) 

[View language settings for other Google products](#)

[View all language options](#)

Default country code: Iran 

Maximum page size Show 50  conversations per page size:

Undo Send: Send cancellation period: 5  seconds

Default reply behavior:  Reply  Reply all [Learn more](#)

Hover actions:  Enable hover actions - Quickly gain access to archive, delete, mark as read, and  Disable hover actions

در بخش Send mail as: روی گزینه Add another email address کلیک کنید. ۱.۴

The screenshot shows the Gmail 'Settings' page, specifically the 'Accounts and Import' tab. The 'Send mail as:' section is highlighted with a red box. Below it, a large red arrow points to the 'Add another email address' link. The page also shows a list of existing email accounts and a section for 'Check mail from other accounts'.

**Send mail as:**  
(Use Gmail to send from your other email addresses)  
[Learn more](#)

**Add another email address**

**When replying to a message:**

- Reply from the same address the message was sent to
- Always reply from default address (currently msvi.arch@gmail.com)  
(Note: You can change the address at the time of your reply. [Learn more](#))

**Check mail from other accounts:**  
[Learn more](#)



## Settings

General Labels Inbox Accounts and Import Filters and Blocked Addresses

Forwarding and POP/IMAP Add-ons Chat and Meet Advanced Offline Themes

[Learn more](#)

### Send mail as:

(Use Gmail to send from your other email addresses)

[Learn more](#)

[Redacted]	default	<a href="#">edit info</a>
[Redacted] @gmail.com>		
[Redacted]		<a href="#">edit info</a>
[Redacted]		<a href="#">delete</a>

Mail is sent through:

Secured connection on port 587  
TLS

[Add another email address](#)

### When replying to a message:

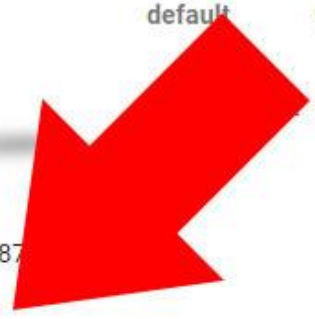
- Reply from the same address the message was sent to
  - Always reply from default address (currently msvi.arch@gmail.com)
- (Note: You can change the address at the time of your reply. [Learn more](#))

### Check mail from other accounts:

[Learn more](#)

[Redacted] (POP3) [edit info](#) [delete](#)  
Last checked: 32 minutes ago. [View history](#) [Check mail now](#)

1,636



۱.۵. در پنجره جدیدی که باز می شود، نام و آدرس ایمیل دانشگاهی خود را (که قبلا از واحد فناوری ارتباطات دانشگاه دریافت کرده اید) وارد کرده و روی گزینه >> Next Step کلیک کنید.

**Add another email address you own**

Enter information about your other email address.  
(your name and email address will be shown on mail you send)

Name:

Email address:

Treat as an alias. [Learn more](#)

[Specify a different "reply-to" address](#) (optional)





۱.۶. در مرحله بعد دقت کنید که در قسمت Username آدرس کامل ایمیل دانشگاهی خود را به همراه @deylaman.ac.ir وارد کرده و Password خود را نیز وارد کنید. مابقی تنظیمات نیازی به تغییر ندارد. در پایان روی گزینه Add Account کلیک کنید.

**Add another email address you own**

Send mail through your SMTP server

Configure your mail to be sent through deylaman.ac.ir SMTP servers [Learn more](#)

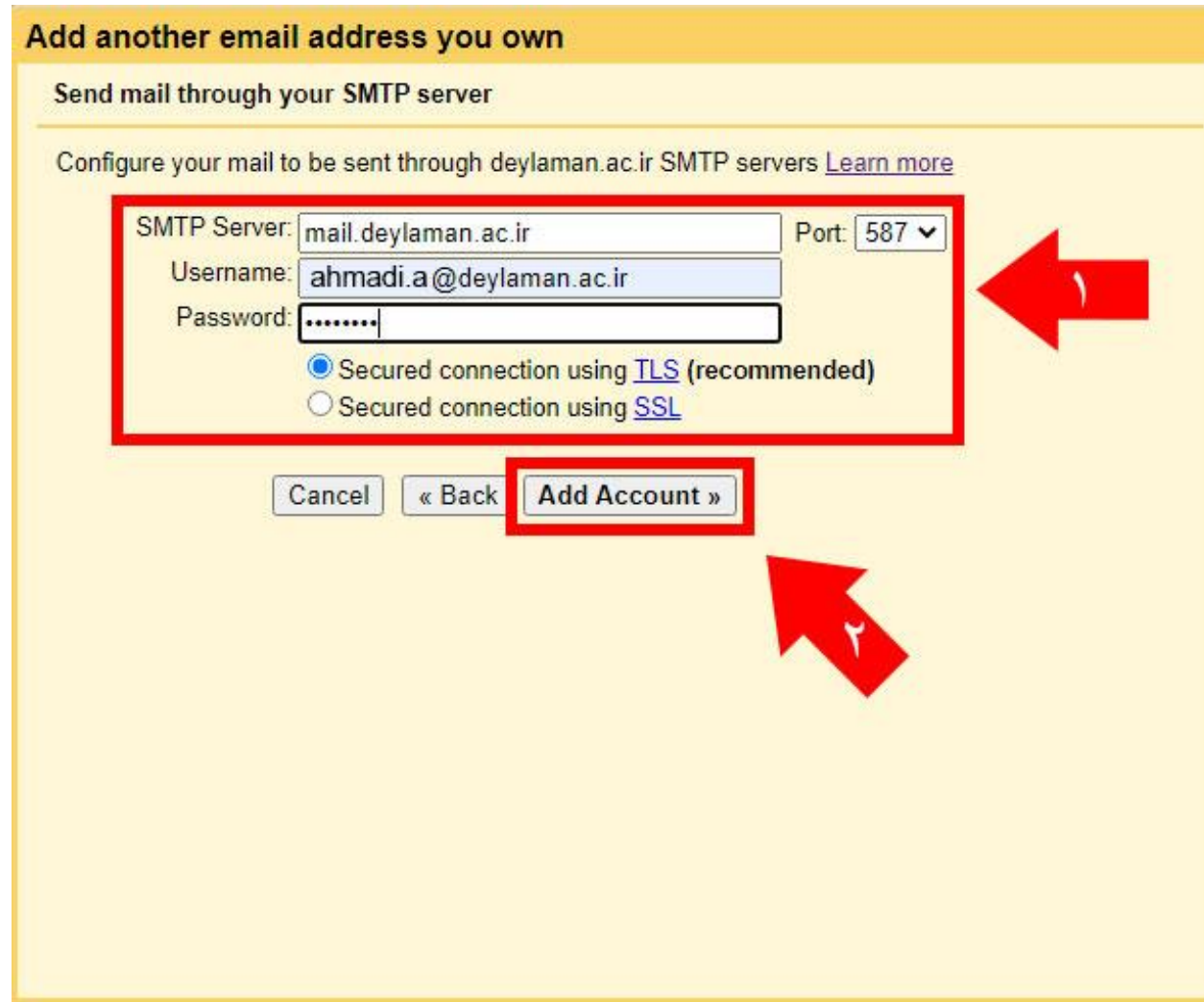
SMTP Server:  Port:

Username:

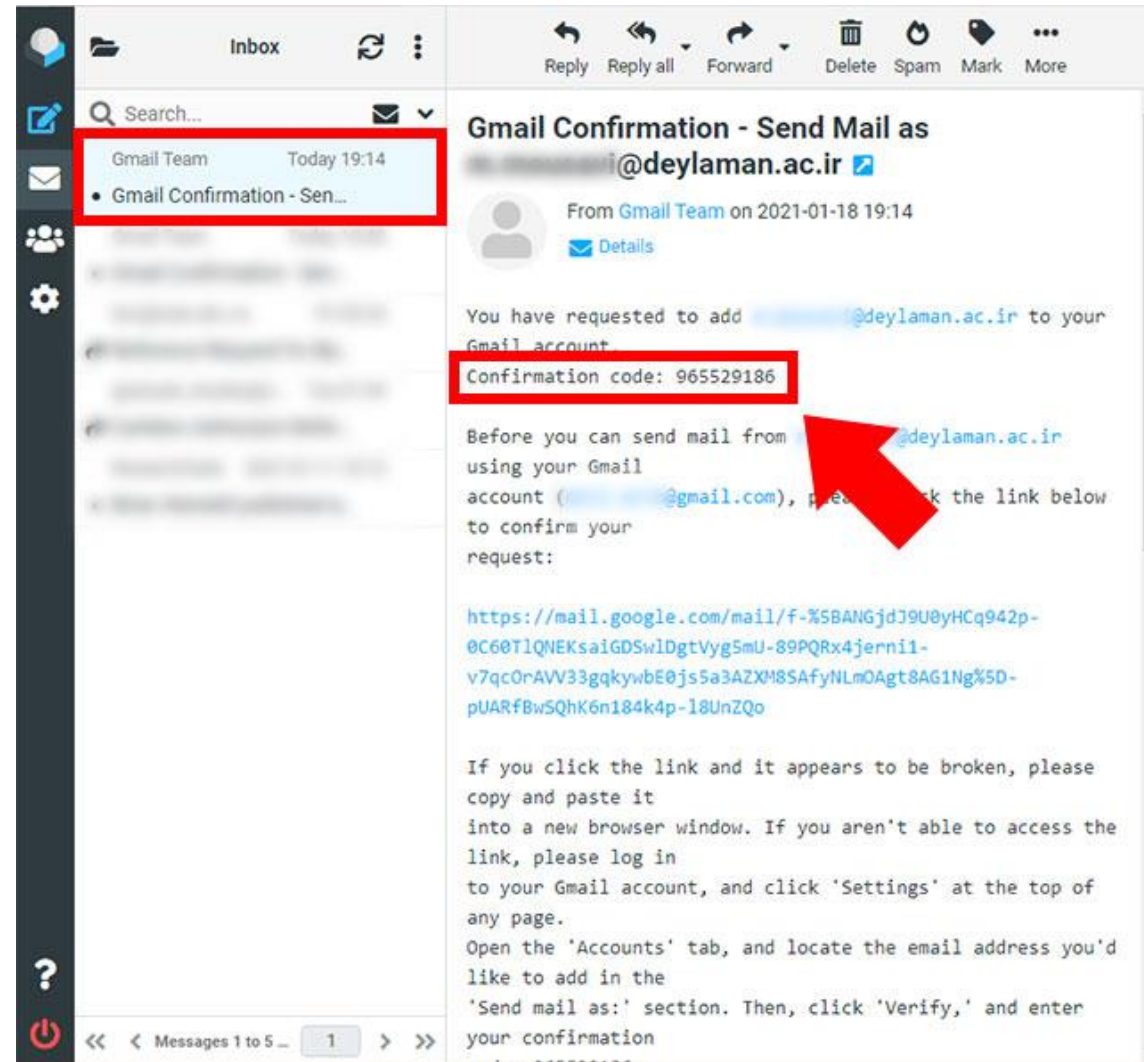
Password:

Secured connection using [TLS](#) (recommended)

Secured connection using [SSL](#)



۱.۷. برای تایید صحت اطلاعات وارد شده، لازم است با مراجعه به mail.deylaman.ac.ir وارد ایمیل دانشگاهی خود شده و ایمیل تایید ارسال شده از طرف Google را باز کنید. این ایمیل حاوی یک لینک و یک Confirmation code است.





این کد را یادداشت کرده و در صفحه تایید ایمیل Google وارد کنید.

.۱.۸

### Add another email address you own

Confirm verification and add your email address

Congratulations, we successfully located your other server and verified your credentials. Just one more step!

An email with a confirmation code was sent to [ahmadi.a@deylaman.ac.ir](mailto:ahmadi.a@deylaman.ac.ir). [Resend email](#)


To add your email address, do one of the following:

Click on the link in the confirmation email

OR

Enter and verify the confirmation code

[Close window](#)



## ۲. دریافت ایمیل دانشگاهی از طریق حساب Gmail

۲.۱. برای فعال سازی دریافت ایمیل دانشگاهی از طریق حساب Gmail مشابه مراحل قبل می بایست وارد قسمت Setting و See all settings شده و سپس در سربرگ Accounts and Import بخش Check mail for other accounts را انتخاب کرده و روی گزینه Add a mail account کلیک کنید.

The screenshot shows the Gmail Settings page, specifically the 'Accounts and Import' section. The page is titled 'Settings' and has a search bar at the top. The 'Accounts and Import' tab is selected, and the 'Add another email address' section is visible. A red box highlights the 'Check mail from other accounts:' link, and another red box highlights the 'Add a mail account' link. A red arrow points to the 'Add another account' link. The 'Grant access to your account:' section is also visible, with options for 'Mark as read' and 'Sender information'. The 'Add additional storage:' section shows that 14.51 GB (96%) of the 15 GB storage is currently used.

Settings

General Labels Inbox **Accounts and Import** Filters and Blocked Addresses Forwarding and POP/IMAP Add-ons Chat and Meet Advanced Offline Themes

Secured connection on port 587 using TLS

[Add another email address](#)

**Check mail from other accounts:**  
[Learn more](#)

[Add a mail account](#)

**Grant access to your account:**  
(Allow others to read and send mail on your behalf)  
[Learn more](#)

**Add another account**

**Mark as read**

Mark conversation as read when opened by others  
 Leave conversation unread when opened by others

**Sender information**

Show this address and the person who sent it ("sent by ...")  
 Show this address only (msvi.arch@gmail.com)

**Add additional storage:**  
You are currently using 14.51 GB (96%) of your 15 GB.  
Need more space? [Purchase additional storage](#)

۲.۲. در پنجره جدیدی که باز می شود آدرس ایمیل دانشگاهی خود را وارد کرده و روی گزینه >> Next کلیک کنید.

**Add a mail account**

Enter the email address you would like to add.

Email address

۲.۳. در مرحله بعد فقط روی گزینه >> Next کلیک کنید.

## Add a mail account

You can either import emails from ahmadi.a@deylaman.ac.ir to your Gmail inbox, or link the accounts using Gmailify. With Gmailify, you keep both email addresses but can manage emails from both using your Gmail inbox. [More about Gmailify](#)

- Link accounts with Gmailify  
Gmailify is not available for this provider.
- Import emails from my other account (POP3)

Cancel « Back **Next »**



۲.۴. در مرحله بعد در قسمت Username آدرس ایمیل دانشگاهی خود را به صورت کامل (به همراه @deylaman.ac.ir) وارد کرده و password خود را نیز وارد کنید. سپس گزینه Add Account را انتخاب کنید.

### Add a mail account

Enter the mail settings for **ahmadi.a@deylaman.ac.ir**. [Learn more](#)

Email address: **ahmadi.a@deylaman.ac.ir**

Username:

Password:

POP Server:  Port:

Leave a copy of retrieved message on the server. [Learn more](#)

Always use a secure connection (SSL) when retrieving mail. [Learn more](#)

Label incoming messages:

Archive incoming messages (Skip the Inbox)

